



Kent LINK Governors' Group Meeting

Agenda

**Tuesday, 26 January 2010 from 10.00am until 1.00pm
at Salvation Army Centre, 74-80 Union Street, Maidstone, Kent ME14 1ED
(map attached)**

Opening of meeting

1. **Apologies for Absence**
2. **Declaration of interests** - members of the Governors Group to declare any interest arising since the last meeting and any interests relating to items on the agenda
3. **Any other business** - to identify if there are any items that need to be considered and are not on the agenda
4. **Minutes of the last meeting held on Thursday 17 December 2009** (Attachment 1)
 - 4.1. **Accuracy**
 - 4.2. **Actions arising** - not covered by the agenda

Items for decision / action

5. **Kent LINK Youth Engagement Strategy** - to endorse, for implementation, the draft strategy and associated budget (Attachment 2)
6. **“Hard to reach / “Seldom Heard” individuals or groups** - to receive an update on progress from KMN and decide on future action (Attachment 3)
7. **LINK representation on external groups** - to consider the following requests for LINK representation

- 7.1. **NHS Eastern and Coastal Kent - Medicine Commissioning Group**
(Attachments 4 & 4a)
- 7.2. **Gynaecology Service Improvement Group** (Attachments 5, 5a, 5b, 5c)
- 7.3. **KCC Health & Overview Committee meeting, 5 February 2010** – to consider how the LINK will provide and present evidence (Attachment 6)
8. **Kent LINK Access Points** – to agree the specification for the establishment of LINK Access Points throughout the County (To follow)
9. **Future Governors meetings** - to agree timing of meetings and venues
10. **Seminar, Local Involvement Networks and Local Authorities: Now and in the future**
- to agree if a LINK representative should attend (Attachment 7)

Items for discussion

11. **Budget Sub Committee and Finance Report to 31 December 2009** - to receive reports and discuss any actions arising (To follow)
12. **Outcome of Governors' Training Session held on 20 January 2010** (To follow)
13. **Priorities Panel** - to receive feedback from meeting of Priorities Panel on 20 January
14. **LINK Work Programme** - to receive an update (Attachment 8)
15. **Community Engagement Events**
- 15.1. **Event 25 February 2010** - to note the content and agree who will represent the LINK at the event (flyer) (Attachment 9)
- 15.2. **July Event** - to discuss theme of event (Attachment 10)
- 15.3. **Kent County Show, 16 - 18 July 2010** - to discuss any LINK involvement
16. **Quality Accounts** - to discuss LINK involvement (Attachments 11 & 11a)
17. **Any other business**

Items for information / noting

18. **Transforming community services in East Kent case study** (Attachment 12)
19. **Total Place Project** (Attachment 13)
20. **Hygiene and Cleanliness Project** – letter from Steve Phoenix, NHS West Kent, dated 16 December 2009 (Attachment 14)

21. Diversity information	To follow
22. Kent LINK website hits	To follow
23. Compliments / Complaints	To be tabled
24. Dates of upcoming Governors Group meetings	
<ul style="list-style-type: none"> • Wednesday, 17 February 2010 - venue TBC • Wednesday, 17 March 2010 - venue TBC • Wednesday, 21 April 2010 - venue TBC • Wednesday, 19 May 2010 - venue TBC • Wednesday, 16 June 2010 - venue TBC • Wednesday, 21 July 2010 - venue TBC • Wednesday, 18 August 2010 - venue TBC • Wednesday, 15 September 2010 - venue TBC • Wednesday, 20 October 2010 - venue TBC • Wednesday, November 2010 - venue TBC • Wednesday, 15 December 2010 - venue TBC 	

