



10 December 2009

Kent LINK Governors' Group Meeting

**Thursday, 17 December 2009 from 10.00am until 1.00pm
at Salvation Army Centre, 74-80 Union Street, Maidstone, Kent ME14 1ED
(map attached)**

Agenda

1. **Apologies**
2. **Appointment of Chairman of Group**
3. **Notes of the last meeting** held on Thursday, 12 November 2009
(Attachment 1 – to follow)
 - 3.1. Accuracy
 - 3.2. Actions arising - not covered on the agenda
4. **Declaration of interests** - Governors to declare any interests arising since the last meeting and any interests relating to any item on the agenda
5. **Governors' workshop** - to agree a date for the new year to complete induction and review methods of working
6. **Kent LINK groups / networks**
 - 6.1. **Priorities Panel**
 - 6.1.1. Draft minutes of meeting held on 26 November 2009 **(Attachment 2) – to follow**
 - 6.1.2. The Priorities Panel has requested guidance (as a governance issue) from the Group on whether the following issues fall within the remit of LINKs:
 - ID009 - Financial abuse of self-funders and other vulnerable adults **(Attachment 3)**
 - ID016 / ID027 - Restorative Justice in Prisons **(Attachment 4)**
 - 6.1.3. Panel of Authorised Visitors (*Brenda O'Neill*) **(Oral update)**
 - 6.2. Developing the Network (*Graham Hills*) **(Attachment 5)**
 - 6.3. Other issues:
 - 6.3.1. **Role of Governors in relation to other groups within the LINK** - Governors need to decide that it is within the LINK's Governance for a Governor to be an

Authorised Visitor or Representative or have any other role within the LINK whilst being a Governor *(John Fletcher)*

- 6.3.2. **Referral to the Priorities Panel** - Governors need to decide if it is necessary for all future work to be referred to the Priorities Panel before it can be done. So far there has been debate about the LINK being commissioned by KCC to carry out certain work and there is possible future work with the NHS. Such work could be defined as Projects and in this respect the Priorities Panel would expect to have an input *(John Fletcher)*
- 6.3.3. **Joint work with the NHS and / or Social Services** - There appears to be a need for joint work with the NHS and / or Social Services. Such work could strengthen the LINK's relationship with these bodies. How will the LINK set this up? *(John Fletcher)*
- 6.3.4. **Future role of Governors' Group at the main LINK meetings** - eg the Annual Meeting and the quarterly Community Engagement events. So far these meetings have been facilitated by the Host. Should the Governors' Group play a more active role and be seen to be the focus of the Kent LINK? *(John Fletcher)*
- 6.3.5. **Delegated areas of responsibility** - There have been nine delegated areas of responsibility so far. Should this number be extended and should those with responsibility try to be more proactive? *(John Fletcher)*

7. LINK's Work Programme

- 7.1. Current programme 2009 / 2010 **(Attachment 6)**
- 7.2. Appointment of Project Worker **(Attachment 7)**
- 7.3. Updates on individual projects
 - 7.3.1. P01 to 3 - Hygiene, Disinfection and Patient Experience in Hospitals
 - 7.3.2. P04 - Access (transport) to Health
 - 7.3.3. P06 - Stroke Services in Kent
 - 7.3.4. P08 - Day Care Services, West Kent
 - 7.3.5. P09 - Annual Health Check - to consider proposals from Greenwich and Christchurch at Canterbury Universities **(Attachment 8)**

8. Health Overview and Scrutiny Committee (HOSC)

- 8.1. Report from HOSC meeting on 27 November
- 8.2. To consider:
 - 8.2.1. Letter dated 27 November 2009 regarding scrutiny of Dental services **(Attachment 9)**
 - 8.2.2. Letter dated 8 December 2009 regarding scrutiny of Emergency Care Pathway **(Attachment 10)**
 - 8.2.3. Letter dated 8 December 2009 regarding scrutiny of Dover Healthcare **(Attachment 11)**
 - 8.2.4. Arrangements for agenda planning meetings **(Attachment 12)**

- 9. **Breakthrough to real change in local healthcare** - application to create Health Innovation Clusters, including LINKs. To consider LINK's involvement with said cluster **(Attachment 13)**

- 10. **Referrals** - LINK response to 'Big Care Debate' **(Attachment 14)**

11. Finance

- 11.1. Financial report of LINK's expenditure to the end of November 2009 **(Attachment 15)**
- 11.2. To consider reconstituting the Budget Sub Group

12. Community engagement

- 12.1. Report from the County Show July, 2009 **(Attachment 16)**
- 12.2. Youth Engagement Strategy *(Sally Keverne)*
- 12.3. To decide on arrangements for February Quarterly Event
- 12.4. Proposal for a patient public involvement event for stakeholders **(Attachment 17 - to follow)**
- 12.5. Diversity Monitoring Report **(Attachment 18)**
- 12.6. Website Reports **(Attachment 19)**

13. Any other business

14. Dates of upcoming Kent LINK Governors' Group meetings - to be decided

CONFIDENTIAL ITEMS

15. KCC 360 degree review of KMN Performance **(Attachment 20)**

16. To consider issues arising from the appointment of Authorised Visitors *(John Fletcher)*

