



Kent LINK Governors' Group Meeting

Thursday, 18 June 2009, 10.00am – 1.00pm
Salvation Army Centre, 74 – 80 Union Street, Maidstone, ME14 1ED
(map attached)

Agenda

1. **Apologies**

2. **Notes of the last meeting** held on Thursday, 21 May 2009 **(Attachment 1)**
- 2.1 Accuracy
 - 2.2 Actions arising - not covered on the agenda

3. **Declaration of interests** - to implement the LINK's rules for declaring interests (in accordance with Section 6 of the LINK's Governance Framework **(Attachment 2)**

4. **LINK Annual Meeting 28 May 2009** - to receive feedback and agree any actions arising, including authorising actions to progress the LINK's work programme
(Attachment 3 - to follow)

5. **Kent LINK Groups - Progress update** - to note the outcome of the selection panel held on 29 May and the Priorities Panel Training held on 8 June 2009
(Note - a list of names is enclosed for Governors only. This is confidential for now as names are subject to receipt of satisfactory references and CRB checks as appropriate.)

6. **Arrangements for LINK stand(s) at County Show** - verbal report and to agree budget

7. **LINK Governor vacancy** - to discuss replacement lead for Project Management

8. **Outstanding governance issues / policies**

- 8.1. **Project management procedures** - see item 6 above

- 8.2. **Kent LINK Groups** - proposed change to the selection process **(Attachment 4)**

- 8.3. **LINK procurement policy** **(Attachment 5 - to follow)**

8.4. **Outstanding work** - to note the following are outstanding:

- 8.4.1. **Code of conduct, Complaints Policy, Grievance / Disciplinary procedures** - for Governors to consider forming a small group to consider these items in detail and make recommendations to the Governors Group
- 8.4.2. **Working agreements** - to note that work is outstanding on various agreements such as Host / Kent LINK, Host / LA, LINK / OSC, LINK / external bodies

8.5. **Any more that Governors think is outstanding** *(Note - It would be helpful if Governors could review the LINK's policies and report to the meeting any items they feel are missing or outstanding)*

9. **LINK participants - diversity** **(Attachment 6 - to follow)**

- 9.1. To discuss the diversity report
- 9.2. To agree any actions arising from the report

10. **Updates from individual Governors and confirmation of deputy leads**

- 10.1. Community engagement – Sally Keverne
- 10.2. Governance – Mo Reece
- 10.3. Equality and Diversity – Francisca Alabi
- 10.4. Communications and PR – John Fletcher
 - o Website activity reports – March –May 2009 **(Attachment 7 - to be tabled)**
- 10.5. Finance – Roger Kendall **(Attachment 8 - to follow)**
- 10.6. Performance Management – Sophia Gaitanari
- 10.7. Strategic – Jack Shulman

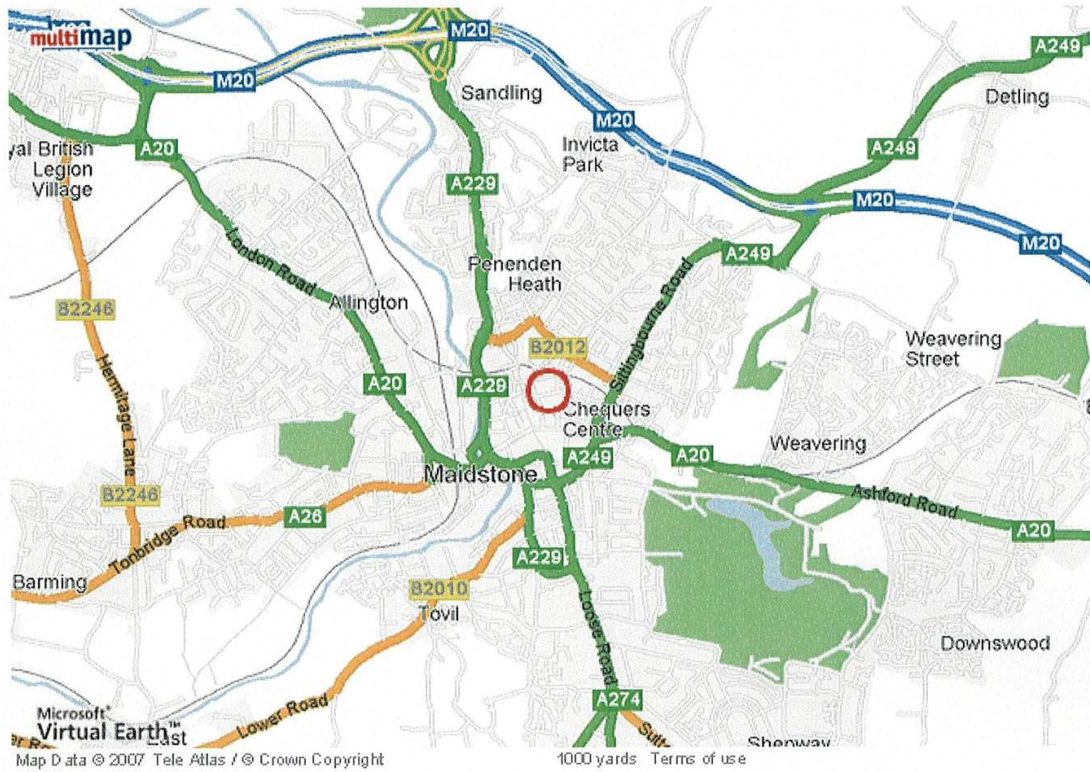
11. **Any other business**

12. **Dates of upcoming Kent LINK Governors' Group meetings,**

**Note that all meetings will be held from 10.00am to 1.00pm
In the Salvation Army Centre, 74 - 80 Union Street, Maidstone, Kent ME14 1ED**

- Thursday, 23 July 2009 - **Note that this is a change of date due to the County Show**
- Thursday, 17 September 2009
- Thursday, 15 October 2009
- Thursday, 19 November 2009
- Thursday, 17 December 2009

Map of ME14 1ED



Nearest transport link

Your notes

Railway: Maidstone East (0.22mi, 0.35km)

