



## **Kent LINK Governors' Group Meeting**

**Thursday, 16 April 2009, 10.00am – 1.00pm**  
**Salvation Army Centre, 74 – 80 Union Street, Maidstone, ME14 1ED**  
**(map attached)**

### **Agenda**

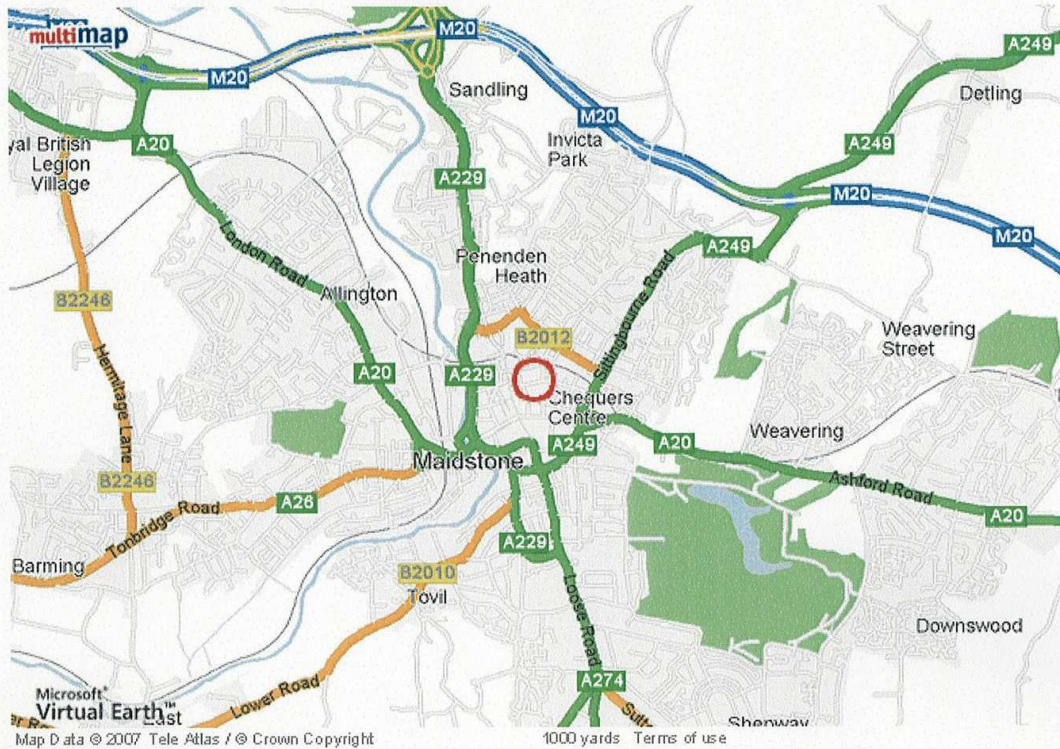
1. Apologies
2. Notes of the last meeting held on Thursday, 19 March 2009 **(Attachment 1)**
  - 2.1 Accuracy
  - 2.2 Actions arising – not covered on the agenda
3. Project Management – to discuss attached paper from Evan Stirzaker **(Attachment 2)**
4. LINK Quarterly Events
  - 4.1 To reflect on the first quarterly event held on 6 April 2009
  - 4.2 To agree proposals and an outline programme for the second quarterly event to be held in July 2009 **(To follow)**
5. LINK Annual Meeting
  - 5.1 To agree proposals for the first annual meeting to be held on 28 May 2009 **(To follow)**
  - 5.2 First annual report – to discuss progress **(Attachment 3)**
  - 5.3 First annual work programme – to confirm preferred approach
6. Healthcare Commission Annual Healthcheck – to agree report for submission to the Healthcare Commission (now the Care Quality Commission) **(To follow)**
7. KCC Health Overview and Scrutiny Committee (HOSC) – to receive verbal report of the LINK's evidence on Kent NHS adherence to the 'hygiene code'
8. Governor's Workshop – to discuss arrangements for second event

9. Updates from individual Governors and confirmation of deputy leads (not noted at the last meeting)
  - 9.1 Community engagement – Sally Keverne
    - Recruitment of participants to date – verbal update
    - Activity to date – verbal report
    - LINK's presence at the Kent County Show - to discuss proposed arrangements
    - Meeting with Peter Gilroy, KCC – verbal report
    - Programme of future community engagement events – verbal update
  - 9.2 Governance – Mo Reece
    - Code of conduct – to receive revised process **(To follow)**
  - 9.3 Equality and Diversity – Francisca Alabi
  - 9.4 Communications and PR – John Fletcher
    - LINK publicity in public buildings – verbal update
    - Quantity of information – verbal update
  - 9.5 Finance – Roger Kendall
    - Budget statement – verbal update on report published in recent Governors' Report
    - To discuss proposals for the use of LINK under spend as at 31 March 2009 – verbal update from working group
  - 9.6 Performance Management – Sophia Gaitanari
    - To receive the report and discuss outcome of review with KCC held on 1 April 2009 **(To be tabled)**
  - 9.7 Strategic – Jack Shulman
    - To discuss the strategic aspects of the LINK work programme
10. Any other business
11. Dates of upcoming Kent LINK Governors' Group meetings:

**Note that all meetings will be held from 10.00am to 1.00pm  
in the Salvation Army Centre, 74 - 80 Union Street, Maidstone, Kent, ME14 1ED**

- Thursday, 21 May 2009
- Thursday, 18 June 2009
- Thursday, 16 July 2009
- Thursday, 17 September 2009
- Thursday, 15 October 2009
- Thursday, 19 November 2009
- Thursday, 17 December 2009

Map of ME14 1ED



Nearest transport link

Your notes

Railway: Maidstone East (0.22mi, 0.35km)

