

## LINKs Development Programme

### Introduction

As the Host organisation it is KMN's responsibility to ensure that the LINK and its participants are equipped to fulfil their role. Part of this is to ensure the availability of development opportunities to individual LINK participants. This paper proposes contents for an introductory workshop and outlines ideas for additional training sessions.

The format of any LINK workshop will be interactive, provide for information giving in different ways and opportunities for networking with colleagues, key stakeholders and the KMN support team.

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### LINK Introductory Workshop

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#### 1. Purpose

- 1.1. To develop knowledge and understanding of a Local Involvement Network (LINK) and how a LINK can influence decisions made about local health and / or social care services.

#### 2. Objectives

- 2.1. To put Local Involvement Networks into context of
  - Their history

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- Citizen / community empowerment
  - User / patient involvement
- 2.2. To understand the powers, roles and responsibilities of
- A LINK
  - A LINK participant
  - The Host
  - The Local Authority
- 2.3. To understand how the LINK and its participants can fulfil their roles.
- 2.4. To explore how a LINK, the Local Authority and other key stakeholders can work together to deliver the best possible health / social care services to residents of Kent / Medway.
- 2.5. To understand how
- Decisions are made about what health and social care services are provided in Kent / Medway
  - How health and social care services are delivered to the residents of Kent / Medway
- 2.6. To meet other LINK participants and representatives from key stakeholder organisations
- 2.7. To identify further development needs and opportunities for individual LINK participants

### 3. Outcomes

- 3.1. By the end of this workshop individual LINK participants will:
- Have a better understanding of the role of the LINK
  - Formed a view to what level they wish to get involved in the work of the LINK
  - have a good understanding of how the health and social care services are delivered in Kent / Medway
  - Know who the key people are in the statutory organisations
  - Be aware of the support services available to them in order to perform their role as a LINK participant

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### 4. Content

4.1. In order to achieve the objectives of the workshop identified at section 2 above the following are subjects to be covered during the day

Objective number	Objective	Content
1	To put Local Involvement Networks into context of <ul style="list-style-type: none"><li>• Their history</li><li>• Citizen / community empowerment</li><li>• Use / patient involvement</li></ul>	<ul style="list-style-type: none"><li>• History – community health councils, patient and public involvement forums</li><li>• Government's aims</li><li>• "Patient at the heart of the NHS"</li><li>• Other national initiatives</li></ul>
2	To understand the powers, roles and responsibilities of <ul style="list-style-type: none"><li>• A Local Involvement Network</li><li>• A link participant</li><li>• The Host</li><li>• The Local Authority</li></ul>	<ul style="list-style-type: none"><li>• Legal / statutory powers and obligations</li><li>• Boundaries</li><li>• Nolan principles</li><li>• Accountability</li><li>• Support services</li><li>• Contract with Host</li><li>• Referral to Overview and Scrutiny Committee</li></ul>

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Objective number	Objective	Content
3	To understand how the LINK and its participants can fulfil their roles	<ul style="list-style-type: none"> <li>• Gathering information</li> <li>• Gathering views</li> <li>• Referring issues</li> <li>• Different sub groups</li> <li>• Decision making in the LINK</li> <li>• Different levels of involvement</li> <li>• Skills</li> <li>• Experiences</li> <li>• Capacity</li> <li>• Relationships</li> </ul>
4	To explore how a LINK, the Local Authority and other key stakeholders can work together to deliver the best possible health / social care services to residents of Kent / Medway.	<ul style="list-style-type: none"> <li>• Relationships</li> <li>• Networks</li> <li>• Partnership agreements</li> <li>•</li> </ul>
5	To understand how <ul style="list-style-type: none"> <li>• Decisions are made about what health and social care services are provided in Kent / Medway</li> <li>• How health and social care services are delivered to the residents of Kent / Medway</li> </ul>	<ul style="list-style-type: none"> <li>• Structure of NHS – national, regional and local</li> <li>• Structure of social care services – national, region, local</li> <li>• Local commissioners</li> <li>• Local providers</li> <li>• Decision making processes</li> <li>• Funding</li> <li>•</li> </ul>

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Objective number	Objective	Content
6	To meet other LINK participants and representatives from key stakeholder organisations	<ul style="list-style-type: none"> <li>• Displays around the training room</li> <li>• Key stakeholders representatives with the displays</li> <li>• Stakeholder sessions – presentations</li> <li>• Q &amp; A</li> <li>• Break times</li> <li>• Lunch</li> <li>•</li> </ul>
7	To identify further development needs and opportunities for individual LINK participants	<ul style="list-style-type: none"> <li>• Individual action plan</li> <li>• Individual development / training needs / plan</li> <li>• Folder to include above for completion at the end of the session</li> </ul>

Other Development / Training Sessions for LINK participants or individuals / groups who wish to become involved in different aspects of the work of the LINK

- Workshop 1 - Governance
- Workshop 2 - Membership of the LINK's Priorities Panel
- Workshop 3 - Representing the LINK on external bodies
- Workshop 4 - Enter and viewing health and social care premises on behalf of the LINK
- Workshop 5 - More about health services / social care services
- Workshop 6 -
- Workshop 7 -

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