

## Request for LINK participant on External Group

Name of group / project	Transport for Health Working Group (THWG)
<p><b>Synopsis of project / terms of reference of group</b></p>	<p>The main purpose of the THWG will be to facilitate effective communication between ‘transport for health’ stakeholders across the NHS Eastern and Coastal Kent area, including specific links with Medway and West Kent. This partnership service improvement group will collaborate to deliver the NHS Eastern and Coastal Kent Non Emergency Transport Action Plan.</p> <p>The focus for the group will be all patient transport services, community transport schemes, and public transport, with service improvement being the cornerstone of the partnership work.</p> <p>The group will be commissioning led and work towards the intentions stated in the “Commissioning Transport for Health” summary report of the NHS lead transport event on 18/05/09, and the Kent wide health and transport day, hosted by KCC on 22/09/09.</p> <p>A full copy of terms of reference is available upon request from Kent &amp; Medway Networks Ltd, 01303 297050, info@kmn-ltd.co.uk</p> <p>The main objectives of the group are to:</p> <ul style="list-style-type: none"> <li>○ Improve partnership working between the voluntary sector, the NHS, KCC, district councils, transport providers and all other appropriate stakeholders;</li> <li>○ Establish a document that links health and social transport provision in Kent, that is patient / public facing and which describes all available options and processes;</li> <li>○ Act on any existing service modifications / improvements required to meet the needs of the differing localities;</li> <li>○ Support a Joint Strategic Needs Assessment that advises on a set strategic direction for the PCT and partner organisations to improve Patient and Community Transport Services;</li> </ul> <p>Membership of the group includes: NHS Eastern and Coastal Kent, NHS Medway, NHS West Kent Kent County Council, Voluntary sector, Patient representation</p>

	LINK representation, East Kent Hospitals University NHS Foundation Trust, Stagecoach, Arriva, Rural Kent and East Kent Association of Older Persons.
<b>Contact Details</b>	<p>Karen Thompson  Urgent Care Locality Development Manager &amp;  Lead Commissioner for Patient Transport Service  Commissioning Directorate  NHS Eastern and Coastal Kent  Templar House  Tannery Lane  Ashford  TN23 1PL</p> <p>Tel: 01233 658419  Mobile: 07949 227819  Fax: 01233 618380  Email: karen.thompson@eastcoastkent.nhs.uk</p>
<b>Skills and experience required of LINK participants</b>	Ability to attend multi agency meetings and project group meetings and participate in those meetings.
<b>Reporting requirements of LINK participant</b>	The LINK participants will have the opportunity to get involved in projects detailed on the action plan for this group. One will directly report into the Transport for Health Working Group and the other two will feed back to that person to ensure information is communicated back to the main group and the rest of the LINK.
<b>No of people required</b>	3
<b>Frequency of meetings</b>	Bi-monthly leading to quarterly
<b>Duration of meetings</b>	2 hours
<b>Location of meeting venue</b>	Brook House, John Wilson Business Park, Whitstable, CT5 3DD
<b>Date of next meeting</b>	Wednesday, 19 May 2010
<b>Full terms of reference attached</b>	Yes
<b>Minutes of two most recent meetings attached</b>	Minutes of the meeting held on 22 January 2010