



15 April 2010

Kent LINK Governors' Group Meeting

Agenda

**10.00am until 2.00pm on Wednesday, 21 April 2010,
Floor 1, Block A, Ashford International House, Dover Place,
Ashford, TN23 1HU
(maps attached)**

Opening of meeting

1. **Apologies for absence**
2. **Declaration of interests** - members of the Governors' Group to declare any interest arising since the last meeting and any interests relating to items on the agenda
3. **Any other business** - to identify if there are any items that need to be considered and are not on the agenda
4. **Minutes of the last meeting held on Wednesday, 17 March 2010** (Attachment 1)
 - 4.1. **Accuracy**
 - 4.2. **Actions arising** - not covered by the agenda

Items for decision / action

5. **Kent LINK Annual Report 2009 / 10** – to consider first draft prior to submission to Annual Meeting of the LINK for approval and submission to the Secretary of State for Health
(To follow)
6. **Budget Sub Group meeting held on Thursday, 8 April 2010** – to consider, amongst other things:
 - 6.1. Proposed Kent LINK budget for 2010 / 11
 - 6.2. Acceptance of quote for marketing the Kent LINK (Attachment 2)
7. **Strategic direction of the Kent LINK 2010 / 11**
 - 7.1. To consider
 - 7.1.1. further proposals from Governors' Sub Group to be put to Annual Meeting of LINK for adoption (Attachment 3)

- 7.1.2. the appointment of representatives to NHS Eastern and Coastal Kent Community Services Trust Board **(Attachment 4)**
- 7.1.3. the appointment of a representative to attend commissioning workshop on Thursday, 27 May 2010 in Reading with the aim of supporting LINKs in creating more productive working relationships with commissioners to influence the commissioning of local health and social care services
- 7.1.4. to approve the LINK having representation on the Transport for Health Working Group **(Attachment 5, 5a, 5b)**

- 8. **Hygiene and cleanliness in Kent and Medway Hospitals** – to decide on arrangements for the publication of the LINK's report
- 9. **Report from the Priorities Panel meeting** – to decide on appropriateness of referral by NHS West Kent for the LINK to take action in relation to the poor take up of cervical screening from certain sections of the community **(Attachment 6, 6a)**
- 10. **Response to Patient Transport Services Consultation** – prepared by Robin Kenworthy, LINK participant and LINK representative at meetings of South East Coast Ambulance Service NHS Trust Board meetings **(Attachment 7, 7a, 7b)**

Items for discussion

- 11. **Reports from meetings:**
 - 11.1. Health Overview and Scrutiny Committee **(Attachment 8)**
 - 11.2. Meeting with NHS West Kent held on 16 April 2010. Report by John Fletcher and Graham Hills
 - 11.3. Social marketing workshop held on 23 March 2010 – report from Kath Pavely
 - 11.4. Report from LINK Summit
 - 11.5. Report of NHS Eastern and Coastal Kent's March Board meeting **(Attachment 9)**
- 12. **Kent Miners Festival 2010** – to consider LINK exhibiting at this year's festival
- 13. **Any other business**

Items for information / noting

- 14. **Diversity information** **(Attachment 10)**
- 15. **Pre- election guidance** – to advise the Host on LINK activities in the run up to the General Election **(Attachment 11)**
- 16. **Kent LINK website hits** **(Attachment 12)**
- 17. **Compliments / Complaints** **(To be tabled)**
- 18. **Date of next Governors' Group meeting**
 Wednesday, 19 May 2010, 4.00pm – 7.00pm, Training Room, Maidstone Community Support Centre, 39-48 Marsham Street, Maidstone, ME14 4HH