



12 May 2010

## **Kent LINK Governors' Group Meeting**

### **Agenda**

Wednesday, 19 May 2010 from 4.00pm until 7.00pm

Training Room, Maidstone Community Support Centre, 39 - 48 Marsham Street,  
Maidstone, Kent ME14 1HH  
(map attached)

#### **Opening of meeting**

1. **Apologies for absence**
2. **Declaration of interests** - members of the Governors' Group to declare any interest arising since the last meeting and any interests relating to items on the agenda
3. **Any other business** - to identify if there are any items that need to be considered and are not on the agenda
4. **Minutes of the last meeting held on Wednesday, 21 April 2010** **(Attachment 1)**
  - 4.1. **Accuracy**
  - 4.2. **Actions arising** - not covered by the agenda

#### **Items for decision / action**

5. **Hygiene, Disinfection and Patient Experience in Hospitals** – to consider the attached report with a view to it being referred to the appropriate NHS bodies for action **(Attachment 2)**
6. **Disabled access at Darent Valley Hospital** - to consider the attached report with a view to it being referred to Dartford and Gravesham NHS Trust **(Attachment 3)**

7. **Engagement Strategies** – to consider the following with a view to adopting on behalf of the LINK:
  - 7.1. **Draft Youth Strategy** (Attachment 4)
  - 7.2. **Equality and Diversity Strategy** (Attachment 5 to follow)
8. **Arrangements for reporting from and support for LINK external representatives** (Attachment 6 to follow)
9. **Report from Budget Sub Group meeting held on Wednesday, 12 May 2010** (Attachment 7 to follow)
10. **Report from Priorities Panel meeting held on Wednesday, 12 May 2010** (Attachment 8 to follow)

<b>Items for discussion</b>
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11. **Governors' roles at the Annual General Meeting**
12. **Memorandum of Understanding NHS West Kent** (Attachment 9)
13. **Reports from meetings:**
  - 13.1. **Health Overview and Scrutiny Committee**
  - 13.2. **Social marketing workshop held on 23 March – report from Kath Pavely**
  - 13.3. **Report from LINK Summit**
  - 13.4. **NHS Eastern and Coastal Kent Trust Board meeting held on 17 March 2010** (Attachment 10)
14. **Update on projects**
  - 14.1. **Quality Accounts**
  - 14.2. **NHS Eastern and Coastal Kent work**
  - 14.3. **Stroke services in Kent**
  - 14.4. **Access (transport) to Hospitals**
  - 14.5. **Day centre services for older people**
15. **Response to Patient Transport consultation** (Paper previously circulated)
16. **Any other business**

<b>Items for information / noting</b>
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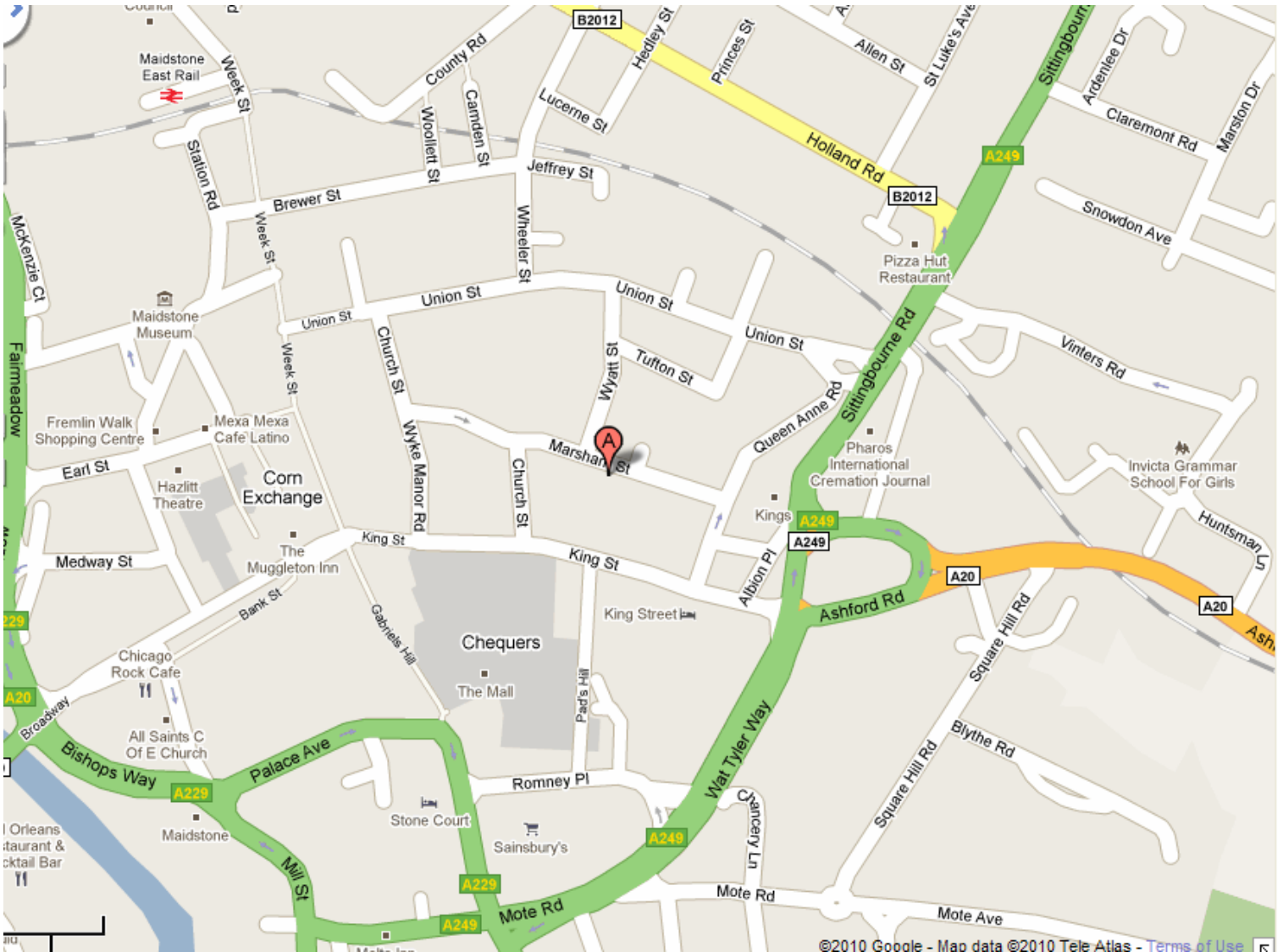
17. **Host Contract Quarterly Performance Review**
  - 17.1. Support phase updated April 2010 (Attachment 11)
  - 17.2. Action plan following Annual Review April 2010 (Attachment 12)
18. **Diversity information** (Attachment 13)
19. **Kent LINK website hits** (Attachment 14)

## **20. Compliments / Complaints**

**(To be tabled)**

### **21. Dates of upcoming Governors Group meetings**

- Wednesday, 16 June 2010, 10.00am – 1.00pm at Lenham Community Centre
- Wednesday, 21 July 2010, 4.00pm – 7.00pm at Salvation Army Centre
- Wednesday, 18 August 2010, 10.00am – 1.00pm at Town Hall, Maidstone
- Wednesday, 15 September 2010, 4.00pm – 7.00pm at Maidstone Community Support Centre
- Wednesday, 20 October 2010, 10.00am – 1.00pm at Lenham Community Centre
- Wednesday, 17 November 2010, 4.00pm – 7.00pm at Town Hall, Maidstone
- Wednesday, 15 December 2010, 10.00am – 1.00pm at Lenham Community Centre.



**By Road from M20:**

Travel along the M20 to Junction 7 - follow the signs for Maidstone Town Centre. Continue forward onto King Street A20. Go past the bowling alley and Somerfield on your right. Take the second turning on your right (a one way street) at the top of this road turn right onto Church Street, bear round to the right and Kings Street Multi Storey is on your left. There is no parking for Visitors during normal office hours at the Centre so please use the public car parks in the area.

**From Maidstone East Station:**

Turn right out of station and walk up the hill (pass the taxis). Turn right on to Week Street. Walk approximately for 5mins down Week Street (Pedestrian Shopping Area) Look for C&H Fabrics shop on the left hand side of the street turn onto **Union Street**. Walk up Union Street for about 1min take the first turning on the right onto **Church Street**. Walk along Church Street, past the M&S Car Park on the left hand side then cross over the road. Follow the road around to the left. Walk pass the old Eye Hospital Building on the left hand side and you should see The Trinity Foyer (Old Church Building) in front of you with steps leading up the front. Walk past this and stay on the left hand side of the road. You will then proceed into Marsham Street. MCSC is the large red brick building on the right hand side of the road with a flag flying outside and three steps at the front (right hand side) and a ramp to the left for disabled access.