



**Kent LINK External Representatives  
Meeting Report**

<b>Name of LINK Representative</b>	Jim Hancock
<b>Name of External Organisation</b>	Kent and Medway NHS and Social Care Partnership Trust
<b>Name of External Group</b>	Board of Directors
<b>Name of lead contact of External Group</b>	Peter Smallridge / Andrew Ling (from 1 November 2011)
<b>Date of Meeting</b>	26 October 2011
<b>Venue of Meeting</b>	Trust Headquarters, Kings Hill, West Malling
<b>Summary of Meeting (If appropriate attach papers)</b>	Monthly Board Meeting
<b>Recommendations / Actions eg</b> <ul style="list-style-type: none"> <li>• Items for LINK bulletin</li> <li>• Items for individual interest group</li> <li>• Issue to Priorities Panel / Governors' Group</li> </ul>	<p>As per attached memo:</p> <p><b>Chief Executive's Report</b></p> <p><b>1. Foundation Trust Status</b></p> <p>The Trust wrote to Monitor on 30 September 2011 informing them that Kent and Medway NHS and Social Care Partnership Trust (KMPT) are withdrawing their application for Foundation Trust (FT) status. The reason for the withdrawal is due to the Trust's inability to meet the timescales. Monitor have written to KMPT and confirmed acceptance of the withdrawal and KMPT's name has been removed from the Monitor website listing applications under assessment.</p> <p>As a consequence of the withdrawal, the Trust approval from the Secretary of State to apply for FT status is rescinded and the Trust will now work with the Strategic Health Authority (SHA) FT Development Team on preparing for a fresh application. The intention is to achieve this by September 2012 and a programme</p>

assessment and development is being agreed with the SHA.

A revised action plan is being progressed, which includes Clinical Strategy, Integrated Business Plan, Long Term Financial Model, Quality and Governance and Accountability arrangements.

The Trust aims to consult further with targeted groups to include local elected representatives and its members.

## **2. Membership and Governors**

Following the decision to withdraw the application for FT status, it has become necessary to dissolve the current shadow Council of Governors. Re – elections will be held once the Secretary of State approval for the Trust's new application is received. This is expected to be in October 2012.

The current membership of 10,156 will remain. Consideration needs to be given to maintain membership interest and use of this community in the Trust's future plans.

## **3. Medway Partnership Agreement**

The Trust has received notice from Medway Council of termination of the agreement to provide social care services with effect from 1 February 2012. This development follows concerns from Medway Council about the performance of the service in relation to implementing personalisation and general levels of service provision. Arrangements for an alternative provider have still to be decided by Medway Council. The process for selecting a new provider is still unclear; if this is subject to a competitive tender process, the Trust will consider its option to submit a tender. In the meantime, the Trust is working with officers of the Council to prepare for a smooth transition for affected staff.

It is important that, under the new provider arrangement, that the Trust continues to work hard as key parties of the health and social care system to strive for efficient, safe and effective integrated services for the people of Medway.

## **4. Infection Prevention and Control Update**

This report aims to show development and risks of all infection prevention and control issues. There were 14 issues raised with the Trust during September.

These included:

- 3 cases of diarrhoea and vomiting
- 1 case of pelvic inflammatory disease
- 1 case of an infected boil
- 1 case of chest Infection
- 1 case of wound infection
- 2 cases cellulites
- 1 case of infection of knee joint
- 1 case of infected bite wound
- 1 case of oral fungal infection
- 1 case of soft toe infection
- 1 case of a leg ulcer.

Surveillance data also included further reports of 8 service users with a urinary tract infection, all of which were successfully treated.

**Training:**

The results of the monthly observational hand hygiene studies for September 2011 show a 94 % compliance rate, an increase of 2% from last month.

**Unannounced visits:**

The Senior Infection Control Nurses have begun performing unannounced visits to the inpatient units across the Trust. The aim is to assess compliance to infection control policies, for example, hand hygiene and compliance with current infection control policies.

**5. Quarterly Serious Incidents July – September 2011**

Compared to Quarter 2 2010, the number of reported Serious Incidents (SIs) had fallen from 78 to 69, a 12% reduction.

The numbers of SI's reported by the Acute Service Line has risen slightly although there were no level 5 (most serious) incidents reported.

The Community Recovery Service Line has maintained its balance between levels 4 and 5, although the overall number of incidents increased by two.

There were no incidents reported by The Forensic Service Line.

There were two incidents reported by the Specialist Service Line CAMHS service for under 18 year olds being

admitted temporarily to adult beds.

## **6. Finance**

The finance summary shows a near breakeven to budget position of £446,000.00 deficit for month six.

This has been achieved via a profit of £217,000.00 on the sale of assets in August plus accrued additional income of £339,000.00.

## **7. Monthly Performance Dashboard September (Month 6)**

### **Monitor Targets:**

Crisis Resolution and Home Treatment Teams (CRHT) Admissions - Performance has decreased to 95% in September but continues to be well in excess of the target of 90%. This is a positive outcome and reflects the work undertaken in the Acute Service Line.

Care Programme Approach (CPA) seven day follow up - This indicator shows the proportion of service users on CPA who are seen face to face within seven days of discharge from hospital enhanced CPA. There is evidence to support high-risk individuals being followed up within two days of discharge.

The Trust now requires a follow up telephone call to be made by ward staff within 48 hours of discharge in addition to the mandatory contact (ideally face to face) be the community team within seven days. The Trust performed at a level of 97% in September, in excess of the 95% required.

## **8. Delayed Transfers of Care**

This indicator measures the impact of community-based care in facilitating timely discharge from hospital and the mechanisms in place within hospitals to facilitate a timely discharge. The indicator seeks to encourage organisations to work in partnership to minimise the number of patients remaining in hospital settings who are ready for discharge.

The Trust performance against the Monitor target in September was 7% against a target of 7.5%. The Trust is continuing to work with Commissioners at Kent County Council (KCC), Medway Council and the respective Primary Care Trusts (PCTs) to ensure that specific cases are addressed across the whole system as necessary.

	<p><b>9. Governance and Risk</b>  The report highlights the key risks identified from the Assurance Framework and Trust Risk Register.</p> <p>Changes to Risk Summary:</p> <ul style="list-style-type: none"> <li>• Risks 5, 8 and 11 have been removed</li> <li>• Risks 1,2,3,4 and 7 remain unchanged.</li> </ul> <p>Changes:</p> <ul style="list-style-type: none"> <li>• Risk No 6 has been re-rated and reduced to 12</li> <li>• Risk No 9 has been re – rated and reduced to 6</li> <li>• Risk No 10 has been re – rated and reduced to 9.</li> </ul> <p>New Risks Added:</p> <ul style="list-style-type: none"> <li>• Risk No 12 relates to the scanning of paper records into RIO</li> <li>• Risk No 13 relates to CPA</li> <li>• Risk No 14 relates to data completeness</li> <li>• Risk No 15 relates to financial loss</li> <li>• Risk No 16 relates to Safeguarding and poor quality of information, notes and risk assessments.</li> </ul>
<b>Date of Next Meeting</b>	30 November 2011 (Subject to confirmation)

**For office use only**

---

**Recommendations / Actions**

<i>For Office Use Only</i>	<i>Recommendation / Action</i>	<i>Date of Action Taken</i>	<i>Who By</i>
<b>Name</b>			
<b>Date</b>			