



May 2010

Governors' Group Terms of Reference

Introduction

1. The LINK's Governors' Group is a group of LINK participants with a range of skills, knowledge and experience which, when combined, is used to guide the LINK effectively. The Governors' Group is accountable to the LINK for its activities.

Proposed changes

2. The following proposals relate to
 - 2.1. The minimum number of Governors present at a meeting to effect a decision
 - 2.2. Chairman's action

Change 1 - minimum number of Governors present at a meeting to effect a decision

3. Currently the Terms of Reference of the group does not state any minimum number. However, Governors have agreed and adopted the following practice and propose that the following is included in the group's Terms of Reference:

3.1. Recommendation: That the following be included in the Governors' Group Terms of Reference "The minimum number of four Governors is required at a Governors' Group meeting to carry decisions".

Change 2 - Chairman's action

4. From time to time there are occasions when a decision / action needs to be taken as a matter of urgency but there is no meeting of the Governors' Group imminent. In the event of special circumstances, urgent action or decision needed, between Group meetings, the Governors' Group has instructed the Chairman that he / she should take such action. This is not specified in the current Terms of Reference of the group. Governors propose that this is rectified by the inclusion of the following statement in the groups' Terms of Reference:

Kent LINK

LINK Decision Making Process

4.1. Recommendation: That the following be included in the Governors' Group Terms of Reference - "In between meetings of the Governors' Group there may be a need for an urgent decision / action to be taken - where the decision or action cannot wait for the next meeting of the Governors' Group. In this event, the Chairman of the Group is authorised to make such decisions / take the required action. He / she will report to the next available meeting of the Governors' Group on the decision / action taken and the reasons why Chairman's action was required"

****** End of proposed changes to Governors' Terms of Reference ******